Durham County Library Public Facility Naming Application

Before submitting, please review the Library Naming Policy.

Name of proposed honoree(s): __________________________________________________________

Proposed library facility and location to be named: _______________________________________
________________________________________________________________________________

If the proposed honoree(s) is a living individual please attach:
   a) Current resume (may include items b-d below).
   b) List of volunteer and/or service activities, including dates of involvement and offices held.
   c) List of professional accomplishments.
   d) List of honors and/or awards, both volunteer and professional, including dates awarded.
   e) Information regarding any significant donations, gifts, financial support or contributions made
      by the individual to the Durham County Library
   f) Additional documents that support the proposal (optional)

If the proposed honoree(s) is a deceased individual, please attach:
   a) Source-identified, dated copy of obituary.
   b) List of volunteer and/or service activities, including dates of involvement and offices held.
   c) List of professional accomplishments.
   d) List of honors and/or awards, both volunteer and professional, including dates awarded.
   e) Information regarding any significant donations, gifts, financial support or contributions made
      by the individual to the Durham County Library
   f) Additional documents that support the proposal (optional)

If the proposed honoree(s) is an organization, please attach:
   a) A copy of the charter for the organization, including mission statement
   b) A copy of the minutes of the meeting or authentic copy of the proclamation made that
      substantiates the organization’s desire to seek a Library facility naming opportunity
   c) List of service to community, both volunteer and monetary, including dates of involvement
      and results
   d) Authentic copies of recognitions awarded by national organization of which the local
      organization is an affiliate
   e) List of other honors/awards earned by organization
   f) Narrative as to why the organization should be honored with the naming of a library facility
   g) Information regarding any significant donation, gifts, financial support or contributions made
      by the organization to the library
Narrative describing why the individual should be honored with the naming of a Library facility:

__________________________________________________________________________________

__________________________________________________________________________________

__________________________________________________________________________________

__________________________________________________________________________________

Attach additional pages if more space is required.

Please note: honoree will be subject to a background check.

Applicant signature: ________________________________ Date: ________________

Applicant information:

Name: ____________________________________________

Organization: ______________________________________

Address: __________________________________________

City: ____________________________________________ State: ________________

Telephone: ________________________________________

E-mail: __________________________________________

Please submit this application and all attachments to:

Development Officer
Durham County Library
300 N. Roxboro St.
Durham, NC 27701

OFFICE USE ONLY

Date Received: __________ By: ________________________________

Notes: