## **Laser Cutting Terms of Use**

## **Design creation**

- Designs must not violate the library's Technology Policy.
- Designs must not be larger than the dimensions of the laser cutter.
  - Engraving Area: 12" x 18.4" (304.8mm x 467 mm)
  - Cutting Area: 12" x 20" (304.8mm x 508 mm)
  - Max Engraving Height: 1.25" (32 mm)
  - Max Cutting Height: ¼" (6 mm)

## Submitting/cutting a design

- Must be 13 years of age or older or have parent/guardian permission.
- You can purchase materials at the library (see library website for pricing).
- If you bring your own materials, they must be pre-approved by a staff member and on the approved materials list.
- You can use the laser cutter for a maximum of 1 hour at one time.
- You must have an active library card/account.
- Staff review all project files, so please use appropriate designs.
- Staff reserve the right to refuse to cut any item.

## **Final product**

- Cutting times may vary depending on your design.
- Library staff are not responsible for the outcome of your object.
- If you purchase library materials, the cost for your materials will be charged to your library account.
- You must pay for your materials before using the laser cutter.
- You must remain at the laser cutter through the entirety of the cut.

Procedures governing the use of the Library's laser cutter are subject to change. If you have any questions, please contact the Maker + STEAM Team at Maker STEAM@dconc.gov or 919-560-9321.

