

DURHAM COUNTY LIBRARY  
BOARD OF TRUSTEES  
October 10, 2006  
Board Room, Main Library

#### MINUTES

CALL TO ORDER (Mr. Berger): Ken called the meeting to order at 6:04 p.m.

ROLL CALL (Ms. Greenbaum): Present: Ken Berger (Chair), Mohammad Rashdi (Vice Chair), Lisa Greenbaum (Secretary), Joe Hewitt, Allan Lang, Jon Miller, Elsa Woods, board members; Jana Alexander, Susan Wright, Priscilla Lewis, Joyce McNeill, Karlene Fyffe, Skip Auld, library staff.

Absent: Marian Dillahunt-Andrews, Al Roberts, board members; Michael Page, liaison to County Commissioners.

Ken said that the County Commissioners office now requests a report from the board each month of who attended meetings.

The revised agenda was accepted with no corrections.

The minutes from September 12 meeting were approved with no corrections.

MCDUGALD TERRACE LIBRARY (Mr. Berger and Staff): China Townsend and Wisdom Pharaoh representing McDougald Terrace residents' association, members of the association, and community members attended the meeting to advocate for extending the days and hours of operation for the McDougald Terrace branch of the library. The McDougald Terrace branch library is currently open two days per week. Many people spoke and a great deal of discussion ensued. Skip reported on discussions he has had with other county agencies about partnership opportunities, and he and the board assured the advocates that their concerns will be carefully addressed.

COMMUNICATIONS (Mr. Auld, Ms. Alexander): Communications packet was circulated.

OTHER ANNOUNCEMENTS (All): Ken gave another plug for StoriesWork!!

FINANCIAL REPORT (SKIP): Budget looks okay.

#### COMMITTEE REPORTS

Attendance by Non-Committee Members at Committee Meetings (Mr. Berger): Ken said that committee meetings are open to the public. The issues of whether to list committee meeting date notices on the county web site and how much notification ahead of time is necessary to inform public about committee meetings were discussed. Ken said that entire board should be notified in advance of committee meetings.

BOARD DEVELOPMENT AND EVALUTION (Ms. Woods): Elsa discussed the upcoming retreat, which will be held at her home on Saturday, October 28. Skip and Sandy Sweitzer are preparing a packet for retreat attendees to read prior to the retreat.

FACILITIES AND STANDARDS (Ms. Andrews): This committee has not met. Elsa said that Bill Kalkhof will address the boards of the Friends and the Foundation, the board of trustees, and the library staff on October 17 at 6:30 p.m. at the Main Library. He will discuss plans for downtown Durham.

POLICIES (Mr. Miller): Jon said this committee was in contact via email. The library is working on the Art Acquisitions policy and the Co-sponsored Activities and Exhibits policy. Discussion ensued about art acquisition and display spaces at the library and its branches.

INFORMATION AND TECHNOLOGY (Mr. Hewitt): Joe said the committee has not met yet. This is a fairly new committee. When the new IT person is hired, s/he should be an ex-officio member of this committee. Skip discussed wireless computer access at Main Library, filters on library computers. The IT committee will assist the Policy committee with the Computer Use policy. Inventory of computers was discussed.

BUDGET COMMITTEE (Mr. Lang): This committee has not met. This committee will consider budget changes pertaining to the McDougald Terrace branch library.

COUNTY COMMISSIONER LIAISON (Mr. Page): Michael Page was absent. Ken said that at the County Commissioners' work session on October 3, 2006, the McDougald Terrace issue was presented.

#### EXTERNAL REPORTS

DUHAM LIBRARY FOUNDATION (Mr. Berger): The Foundation did not meet.

FRIENDS OF THE LIBRARY (Ms. Woods): Elsa said that the book sale on September 29, 30, and October 1st was the most successful book sale ever. It earned \$28,500.00.

FRIENDS OF STANFORD L. WARREN (Ms. Lewis): The Friends of Stanford L. Warren did not meet.

#### OLD BUSINESS

BOARD MEMBER RECOGNITION RESOLUTION (Mr. Miller): Jon has drafted a resolution in recognition of a former board member. The resolution received unanimous approval by the board. The resolution will be signed at the retreat.

HORIZON UPDATE (Staff): Parkwood reported some problems with Horizon. Overall, Horizon and ENVISIONWARE are working well. Fine-tuning of Horizon is still needed.

TRUSTEES AWARD/STAFF DAY (Mr. Auld): Joyce will give staff nominations for the award to the board before the November board meeting.

NEW BUSINESS: No new business.

DIRECTOR'S REPORT (Mr. Auld): Skip discussed the Durham Literacy Center's use of library space for tutoring; a UNC public policy class is studying Sunday hours; utilization studies requested by Ellen Reckhow; NCCU LIS students are studying the Durham County Library; developers' ideas for relocating Main library. A handout (draft) regarding establishment of leadership and quality teams was distributed.

Referring back to the Communications packet, Jana said the news clippings featured the Bookmobile (10 years old), the Opera previews, the "Conversation with..." series at East, the green building tour, and StoriesWork.

Mohammad said the process by which the trustees' award is awarded should be clarified. Ken said that the process and library staff recognition will be reviewed by the board at the end of the current process.

The meeting was adjourned at 7:30 p.m.

The next meetings are October 28, 2006 (Retreat);  
November 14, 2006; December 12, 2006.

Respectfully submitted,  
Lisa Greenbaum, board secretary