

**DURHAM COUNTY LIBRARY
BOARD OF TRUSTEES
NOVEMBER 14, 2006
BOARD ROOM, MAIN LIBRARY**

MINUTES

Present: Ken Berger (Chairman), Mohammad Rashdi (Vice-Chairman), Lisa Greenbaum (Secretary), Joe Hewitt, Allan Lang, Jon Miller, Al Roberts, and Elsa Woods, Board members; Skip Auld, Anastasia Bush, Rheda Epstein, Joyce McNeill, Sandra Sebbas, and Susan Wright, Library staff.

Absent: Marion Dillahunt-Andrews; Rev. Michael Page, County Commissioners' liaison.

Chairman Berger called the meeting to order at 6:05 p.m.

The meeting agenda was approved with no corrections.

Minutes from the October 10, 2006 Board meeting were approved with no corrections.

COMMUNICATIONS (Mr. Auld)

Jana circulated the communications packet.

OTHER ANNOUNCEMENTS (All)

Fliers were distributed for StoriesWork, which will present storytelling for adults on Saturday November 18 at Main. The topic will be exploring the aging experience.

Anastasia Bush, DCL grant writer, announced that the library's strategic planning will commence in January 2007, led by The Singer Group from Maryland.

FINANCIAL REPORT (All)

The financial report was circulated. Skip said that the Library will apply for a \$15,000 grant from the State Library for the consultants for the strategic planning process.

COMMITTEE REPORTS

BOARD DEVELOPMENT AND PLANNING (Ms. Woods)

Elsa said this committee has not met since the last Board of Trustee's meeting. The next meeting is scheduled for November 28 at 3:45 p.m. in the Library's Board room. The committee's agenda will be evaluating the committee, the Board, and the Library Director, as well as coming up with any recommendations.

Ken thanked Elsa for coordinating the Board retreat, which was a great success!

FACILITIES AND STANDARDS (Ms. Dillahunt-Andrews)

Ms. Dillahunt-Andrews was absent.

Others reported that there was a Facilities and Standards committee meeting. Concerning the Main Library location and possible relocation issue in the press, Jana presented Marion's draft press release and Marketing's draft as well.

A time line discussion was held. Elsa reminded us that there are two issues that we don't want to get mixed up in the public's mind: (1) the overall Durham County Library strategic planning process and (2) the CIP for Main Library's renovation/expansion. No relocation plans are currently on the table.

Skip stated that Main Library planning funds are expected to be in the 2007-2008 budget.

Marketing and Skip will draft an Op-Ed piece and/or press release making the Main Library timeline clear and clarifying that the planning has not yet started and won't be complete for some time. There will be plenty of opportunities for public input.

POLICIES (Mr. Miller)

Jon will have a report next time with a draft of the policies under consideration now.

PLANNING & BUDGET COMMITTEE (Mr. Lang)

Priorities:

1. Future of Main Library
2. Sunday hours
3. Human Resources
4. Web master to be hired
5. Staffing in various areas
6. Main RFID
7. Community needs (such as learning centers, day care van, services to the Hispanic population and reaching the teenage market, etc.)

Skip says strategic planning in 2007 will address almost all of these issues

INFORMATION AND TECHNOLOGY (Mr. Hewitt)

Joe says committee will have its first meeting before the next BOT meeting.

COUNTY COMMISSIONER LIAISON (Commissioner Page)

Not present.

FOUNDATION (Mr. Berger)

No report.

EXTERNAL REPORTS

FRIENDS (Ms. Woods)

Elsa reported Friends funding of \$20,000 for Library staff proposals.

FRIENDS OF SLW (Ms. Lewis)

Not present.

OLD BUSINESS

TRUSTEES AWARD (Mr. Berger)

Postponed until Library staff leave meeting.

HORIZON UPDATE (Ms. Epstein)

Rheda says most of the Horizon quirks have been worked out.

MCDUGALD TERRACE (All)

Skip passed out circulation and programming statistics from McDougald Terrace and East Regional Library locations. Discussion ensued concerning service to the McDT community. Skip and the staff will draw up service recommendations to be reviewed by the Board.

DIRECTOR'S REPORT (Mr. Auld)

Skip presented information on the forming of the Administrative Council, Leadership Council, and quality teams.

EXECUTIVE SESSION (All)

Library staff leaves. BOT discusses nominees for annual Trustee's award.

After the employee award winner is decided, the meeting is adjourned at 8:50 p.m.

Respectfully submitted,

Susan Wright