

DURHAM COUNTY LIBRARY BOARD OF TRUSTEES

Thursday, September 20, 2012, 6-8 p.m.

Southwest Regional Library, 3605 Shannon Road

CALL TO ORDER

Allan Lang called the meeting to order at 6:06 p.m.

Present: Allan Lang, Paolo Mangiafico, Shawn Miller, Joyce Sykes, Beck Tench; Trustees

Tammy Baggett, Terry Hill, Lynne Barnette, Rheda Epstein, Lakesia Farmer, Anita Robinson, Jan Seabock, Gina Rozier; Staff

Absent: Mary Digby; Friends of the Durham Library Liaison, Crystal Dreisbach, Henry Felder, Brenda Howerton; BOCC Liaison, Derrick Jordan

PUBLIC COMMENTS

There were no public comments.

I. APPROVAL OF MINUTES

Mr. Lang made a Motion to approve minutes. Ms. Tench seconded. The motion passed unanimously.

II. INTRODUCTIONS/WELCOME

Ms. Baggett introduced the new library liaison, Anita Robinson.

III. REPORTS FROM LIBRARY STAFF

a. Funded Friends Proposals Presentation (L. Barnette)

Comics Fest was funded by the Friends last year. The 2013 Comics Fest will be funded by the Foundation. Comic workshops will be conducted for children and the children will create their own comics. The Romance Festival has been funded and will be held November 10-11, 2012.

b. Report from Southwest Location Manager (L. Barnette)

- An all time record was broken in July with circulation of over 98,000.
- A.Winters is planning a Teen Tech Camp on Veteran's Day.
- J. Lohmann has been accepted at the NCLA Leadership Conference.
- Ms. -Lohmann is offering ebook training to the public and has also conducted staff training on ebooks.
- Southwest has multiple stations and desks for cross training for employees which is held on Wednesdays and Fridays for 2 hour shifts.
- There has been an increasing parking issue with Southwest. A study has been done to gain 23 additional spaces. The number of spaces will increase to 131 next year and the handicap spaces will increase on north lot to 5 total.

IV. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Communication Report (G. Rozier)

Ms. Rozier passed out Margaret Maron fans and provided Humanities and Durham Reads Together updates. Effective October 2012 Durham County will have a new logo “DCo” and Board name tags will be redesigned as well.

b. Financial Report & Statistics (T. Baggett)

Ms. Baggett handed out and discussed the financial report. Relevant points made by Ms. Baggett during the discussion:

- The report reflects through September 20 2012 as the quarter was not complete.
- The library is on track with the budget.

c. Director’s Report (T. Baggett)

- Updated Organization Chart (handout)
- NCPLDA (August 15 – August 17)
 - Presentation from James Johnson concerning changing demographics of North Carolina and what libraries can do to prepare
- NCLA Planning Committee
 - NCLA Biennial Conference held in Greensboro, NC in October 2013
- DPFC TouchPoint Learning
 - Based on Dr. T. Berry Brazelton’s extensive clinical practice and research on child development.
 - A practical method for strengthening parent child relationships.
 - An adaptable, culturally sensitive way of working that engages a community’s heritage, assets, and self-strengthening capacities on behalf of its young children.
 - An ongoing opportunity for parents and providers to carefully watch and help each other understand children’s behaviors, strengths and growing capacities.
- Durham Reads Together
 - Margaret Maron’s North Carolina :DRT Kick- off event September 9
 - Brunch with Margaret Maron September 15
 - An Old Family Tradition Bootlegging September 16
- UNC Municipal & Government September 11 – 14
- Kiwanis Speaking Engagement
 - September 20
- Updates
 - Security Cameras
 - 3M Delivery Return System
 - Main Library Furniture Updates
- Umstead Property
 - In negotiations with sellers
 - Next steps BOCC agenda
- Strategic Plan

- Mission statement being developed by Administrative Council with feedback from Staff
- Staff Day will have an additional leading component regarding our Strategic Plan
- Involvement from the Library Family for input and actively engaged in focus groups
- Staff Day (November 14)
 - Specifics will be shared closer to the date in regards of location and attendance
 - Trustees Award

a. Comparison of eBooks v Print Version (J. Seabock)

- Ms. Seabock provided handouts which showed comparison of ebooks to print version
- The ebook collection is growing as well as circulation
- Ebook titles are not in catalog
- Publicity is needed to get the word out to the public about ebooks
- There are 1,900 ebook titles available in Durham County Library

b. Trustees' Award Request (T. Baggett)

Nominations and voting will be done by email. Beck collected money for the \$100 award which will be presented to the Trustees' Award recipient in addition to their name being added to the Trustees' Award plaque which hangs in the circulation lobby. J. Sykes mentioned the plaque is full. A new plaque will be ordered.

c. Policy Committee Report (J. Sykes – report was given after the Advocacy Committee Report) This information below is from the Foundation report

- Ms. Sykes stated that the Foundation's campaign has raised almost \$250,000
- Goal is to get to public phase
- Two funding requests - \$1,500 for additional support of NC Room and \$5,000 for Comics Fest
- The brunch was a Foundation event. It raised a decent amount of money.
- On September 23, 2012 Bull Street Market will donate 10% of sales to the Foundation
- February 2013 "Love Your Library Day" Fundraiser

d. Resource Selection Policy (J. Seabock) and Safe Child Policy (T. Hill)

- Ms. Epstein emailed a copy of the Resource Selection Policy prior to the meeting.
- Changes were made related to Electronic Resources
- Additional language for Technology, Collection Maintenance and Procedures Maintenance

There was a discussion led by Mr. Hewitt as he disagreed with the effectiveness of the Resource Selection Policy. The motion was passed.

- Safe Child Policy – Public Service Council has been working on this policy.
- Primarily addressed the large number of kids at North and South after school hours
- County legal department counseled the Library has to be specific about age
- Anyone 16 or older can be tried as an adult

Mr. Lang made motion to approve the Safe Child Policy. Second: Mr. Mangiafico. The motion passed.

e. Budget Committee Report (A. Lang)

The Budget Committee did not meet.

f. Advocacy Committee Report (P. Mangiafico)

- Mr. Mangiafico stated the Committee met on engaging different segments of the community
- The first group to approach would be the Tech community
- Potential events would be “Lightning Talks” (themes or open floor limited to 5 minutes)
- Possibility of webcast, recording or Google chat

V. SPECIAL REPORTS

Durham Library Foundation Liaison Report (J. Sykes)

Friends of the Durham Library Report (MJ Digsby was not present. Report was not presented)

MJ emailed Allan her report. He spoke on it briefly and reported \$25,000 has been raised since the Book Fair.

VI. OLD BUSINESS

- **Stanford L. Warren**

The Stanford L. Warren update was provided in the Director’s Report.

- **Annual Report to the Commissioners**

Mr. Lang will submit the County required annual report on September 24, 2012.

- **Board Retreat**

The tentative date for the retreat is February 8, 2013 10:00 a.m. – 2:00 p.m. More details to follow

VII. NEW BUSINESS

There was no new business.

VIII. ADJOURNMENT

A motion to adjourn was made. Mr. Hewitt seconded. The meeting adjourned at 7:50 p.m.

NEXT MEETINGS: Thursday, November 15, 2012 at 6 p.m.

(South Regional Library, Large Meeting Room, 4505 S. Alston Avenue)

Thursday, January 17, 2013 at 6 p.m.

(Main Library, 1st Floor Auditorium, 300 N. Roxboro Street)