

DURHAM COUNTY LIBRARY BOARD OF TRUSTEES

Thursday, May 17, 2013, 6 p.m.
North Regional, 221 Milton Road

CALL TO ORDER

Allan Lang called the meeting to order at 6:04 p.m.

Present: Allan Lang, Henry Felder, Joe Hewitt, Joyce Sykes, Paolo Mangiafico, Trustees, M. J. Digby; Friends of the Durham Library Liaison, Wendy Jacobs BOCC Liaison, Terry Hill, Bryan Wymore, Gina Rozier, Anita Robinson; Staff

Absent: Derrick Jordan, Shawn Miller, Beck Tench, Crystal Dreisbach (attending and presenting at the Conference for Entrepreneurial Libraries in Greensboro, NC), Tammy Baggett, Director (attending and presenting at the Conference for Entrepreneurial Libraries in Greensboro, NC)

PUBLIC COMMENTS

No public comments

I. APPROVAL OF MINUTES

Mr. Lang allowed 5 minutes to review the previous Minutes which were omitted from the Packet. Motion to delay Minutes approval until July meeting: Ms. Sykes. Second: Ms. Jacobs. The motion passed unanimously.

II. REPORTS FROM LIBRARY STAFF

b. Report from North Regional Manager (B. Wymore for S. Wright)

Staffing: There is a new Teen librarian and a new Page has been hired in Circulation.

Security: The Security Guard has been promoted and will be leaving. They are hopeful to have another permanent guard soon.

Stats: Circulation is down 2.7% compared to last year. This may be partly due to eBooks. Door count is down 6.2% which may be due to the bus ceasing to drop off high school students.

Summer Reading: Summer Reading programs are being held for adults and children.

Gardening: Programs are being planned.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Communication Report (G. Rozier)

Ms. Rozier discussed the Communication Report. Durham County Library will be the first "Library in Space". The launch is scheduled for July 10th as the mid-point rally at the Durham Bulls game. Summer Reading kicks off June 15th.

b. Financial Report & Statistics (T. Hill for T. Baggett)

No report was given.

c. Director's Report (T. Hill for T. Baggett)

Mr. Hill shared highlights of the Director's Report which was submitted as an attachment.

d. Budget Committee Report (A. Lang)

Mr. Lang stated final numbers for the current FY will be reviewed at the next meeting and Ms. Baggett will share results from the Durham County Commissioners meeting regarding the new budget.

e. Advocacy Committee Report (B. Tench/C. Dreisbach)

No report was given.

III. SPECIAL REPORTS

a. Durham Library Foundation Liaison Report (J. Sykes)

Ms. Sykes reported the Foundation received donations from Glaxo and BP. Publicity is planned to encourage further donations. The Foundation has a campaign in effect to raise 1.5 million dollars. "Spot Your Stripes" is a book drop activity which involves dropping 150 books throughout the community with instructions on how to donate to the "Earn Your Stripes" campaign.

New offices have been selected for the Foundation.

b. Friends of the Durham Library Report (MJ Digby)

The Friends have learned that books in the on-going sales at each location are subject to sales tax. The sales at all locations have generated more money than the spring and fall book sales.

Cupcakes given to Library employees in observation of National Library Workers Day was a success.

There is an opening for the Treasurer position on the Friends Board.

OLD BUSINESS

a. Trustees Retreat (B. Tench)

Ms. Tench was unable to attend the meeting however in her absence she emailed a reminder for everyone to continue to work on their retreat assignments. Mr. Lang would like a progress report at the next meeting.

IV. NEW BUSINESS

a. Trustees Award Promotion (P. Mangiafico)

Board members would like promotions to begin earlier for the Trustees Award. Discussion was held as to how and when this would occur. It was also suggested awarding the recipient with a personal plaque in addition to

their name being added to the Library's Trustees Award plaque. Mr. Lang wants library administration input of application submission dates.

V. ADJOURNMENT

Next Scheduled Meetings:

July 18, 2013 Stanford L. Warren, 1201 Fayetteville Street

September 19, 2013 Southwest Regional, 3605 Shannon Road

November 21, 2013 South Regional, 4504 S. Alston Avenue

Mr. Lang asked for a motion to adjourn. Mr. Felder made a motion and Ms. Jacobs seconded. The meeting adjourned at 7:26 p.m.