

DURHAM COUNTY LIBRARY BOARD OF TRUSTEES

Thursday, September 19th, 6-8 p.m.
Southwest Regional, 3605 Shannon Road

CALL TO ORDER

Ms. Tench called the meeting to order at 6:00 p.m.

Present: Beck Tench, Henry Felder, Shawn Miller, Crystal Dreisbach, Joe Hewitt, Paolo Mangiafico, Derrick Jordan- Trustees, Eve Marion - Friends of the Durham Library Liaison, Wendy Jacobs - Board of County Commissioners Liaison,
Tammy Baggett – Director, Lynne Barnette - Branch Manager, Gina Rozier, Jill Wagy, Anita Robinson - Staff

Absent: Joyce Sykes

PUBLIC COMMENTS

There were no public comments.

I. APPROVAL OF MINUTES

Motion to approve July minutes with the Advocacy Committee Report word changes: Mr. Hewitt. Second: Mr. Mangiafico. The motion passed unanimously.

REPORTS FROM LIBRARY STAFF

b. Report from Southwest Manager (L. Barnette)

The Branch Report was submitted as an attachment.

II. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Communication Report (G. Rozier)

Ms. Rozier provided a Communication Report handout at the meeting.

Jennifer Lohmann, the Adult Services Manager for the Southwest Regional Branch is writing her third novel and you can become a character in Jennifer Lohmann's next romance novel! As part of the Foundation's campaign, there will be a Silent Auction running October 1st through October 31st. The winner will be announced November 1st. The auction winner will have his/her name used for a "minor character" in Jennifer's upcoming book. The novel is expected in June of 2014.

The new, redesigned humanities brochure will be out the end of the month.

b. Financial Report & Statistics (T. Baggett/J. Wagy)

A Financial Report was submitted as an attachment. The board reviewed and discussed the Library Health report. Ms. Wagy shared two different types of reports that provide the same information with different graphs. The Board favored the format that provided as much information as possible in a small space. It was suggested that footnotes would be helpful at the bottom of the graphs as well as a correlation between colors.

c. Director's Report (T. Baggett)

The Resources & Finance Officer Position and Assistant Director of Facilities position are currently being advertised. Resources & Finance Officer will now be over Resources & Technical Services, Library Information Technology, Library budget & the North Carolina Collection. The Assistant Director for Planning & Facilities will work closely on renovation of Main Library, security & custodial contracts, supervise Couriers & Maintenance Technician and actively engage in the Library Strategic Planning.

Bookmobile

We are moving forward with necessary steps for purchasing and up fitting of one vehicle for outreach services. This is being funded by Durham County.

County Employee Library Cards

It was moved that the Board of Trustees go on record of supporting library cards being issued to County employees as a benefit of being a DCO employee. Ms. Dreisbach moved. Mr. Jordan seconded. Passed unanimously.

c. Policy Committee Report (J. Sykes)

No report was given.

d. Budget Committee Report

No report was given

e. Advocacy Committee Report (B. Tench/C. Dreisbach)

The Advocacy Committee's current initiative is a project to capture and archive Durham culture and history on video archived digitally by the Durham County Library. They are working on this with Durham County Library staff Jennifer Lohmann, Lynn Richardson and Joanne Abel.

Following a similar process to the one used for the collaboration with the local technology community to plan Bull City Lightning Talks, they are now assembling a steering committee for this project that will include the representatives of relevant groups in the community such as videographers, storytellers, video archivists and local historians, as well as the Advocacy Committee and library staff. The committee's next meeting is Wednesday, October 2nd with a group who will potentially join the project steering committee.

III. SPECIAL REPORTS

a. Durham Library Foundation Liaison Report (B. Tench)

The full public phase of the library campaign has raised nearly \$800,000.

b. Friends of the Durham Library Report (B. Tench/E. Marion)

The Friends of the Durham Library will host their annual book sale October 4th - 6th. October 4th is designated for members only. The book sale will be open to the public all day on Saturday and Sunday.

IV. OLD BUSINESS

a. Library Facilities Update (T. Baggett)

We are moving forward with the recommendations for the most effective ways to service McDougald and the community by the end of the year.

b. Retreat Follow-Up (C. Dreisbach)

Ms. Dreisbach has been emailing and utilizing social media to promote the library's programs and activities with good results. Ms. Jacobs also shared her community outreach progress pertaining to goals she set during the retreat. She has been reaching out to different communities by emailing program information to the public to attend as well as face to face promotions.

c. Trustees' Award (B. Tench)

The Board meeting's public session closed at 7:17 pm for the Board to vote on the staff nominations for the 2013 Trustees' Award.

The public meeting resumed at 7:35 pm.

V. NEW BUSINESS

a. Knowledge Transfer (T. Baggett)

Ms. Baggett provided a handout with quotes from The State of America's Libraries 2013.

b. Vote on New Trustees for Library Board (B. Tench)

The Board voted on the Trustee vacancies. The recommendations were forwarded to the Clerk's Office.

VI. ADJOURNMENT

Next Scheduled Meetings:

November 21, 2013 South Regional, 4505 S. Alston Avenue

January 15, 2013 Main Library, 300 N. Roxboro Street

Ms. Tench asked for a motion to adjourn. Mr. Felder made a motion and Ms. Dreisbach seconded. The meeting adjourned at 8:08 p.m.