

DURHAM COUNTY LIBRARY BOARD OF TRUSTEES

Thursday, May 15, 2014 6-8 p.m.
North Regional – 221 Milton Road

CALL TO ORDER

Vice Chair Dr. Felder called the meeting to order at 6:00 p.m.

Present: Tamara Bynum, Sandra Chambers, Crystal Dreisbach, Henry Felder, Joe Hewitt, Shawn Miller, Rosemarie Kitchin, Shawn Miller, Joyce Sykes—Trustees

Wendy Jacobs—Board of County Commissioners Liaison, Eve Marion—Friends Liaison

Tammy Baggett—Director; Susan Wright - Branch Manager; Gina Rozier, Anita Robinson - Staff

Absent: Beck Tench

PUBLIC COMMENTS

There were no public comments.

I. APPROVAL OF MINUTES

Motion to approve March minutes Ms. Chambers. Second: Mr. Miller. The motion passed unanimously.

**Meeting was paused due to a tornado warning. The meeting resumed at 6:30 p.m.

II. REPORTS FROM LIBRARY STAFF

a. Welcome to New Board Member (T. Baggett)

The Board welcomed new Board member Rosemarie Kitchin.

b. Branch Manager of North Library (S. Wright)

Statistics:

Last 10 months average monthly snapshot: door count 19,665;

Programs 29 adult, 28 children, 22 teen;

Program attendance 1,606 adult, 1,017 children, 360 teen;

105 public use of meeting/study rooms with 562 attendance;

10 volunteers donating 84 volunteer hours.

Children's Unit: We have a new children's manager, Tanika Martin, as well as a new Children's Librarian, Stephanie Grohoski.

Teens: What a year! There have been daily programs that interest this age group with great program attendance and engagement. Zones have been created for teens allowing various options for library use.

The Teen librarian is attending the County's Leadership Academy.

Adult Services: Adult Services is offering Ready to Work computer class sessions this year.

Early voting was offered during elections.

The Intergenerational Chess Club is still going strong. A third book club is being formed.

Circulation: Average monthly circulation of 42,331.

There are library highway signs on Roxboro Road (both directions) with an arrow pointing to Milton Rd.

c. Marketing & Development Manager (G. Rozier/T. Baggett)

Bullish on Durham: The American Dance Festival

Monday, June 2, 7 p.m. Main Library

Impromptu Players in Performance

Tuesday, June 3, 7 p.m.

South Regional Library

Durham's Other Founding Fathers

Sunday, June 8, 3 p.m.

Main Library

Reception Honoring R. Kelly Bryant, Jr.

Saturday, June 21, 3 p.m., Main Library

(Moderator Councilman Eddie Davis)

Recent Events Held:

Bending Sticks

April 1: Film about the sculpture of Patrick Dougherty

An Evening with Mary Roach

April 13: DCL partnered with Durham Tech to bring author Mary Roach to the Carolina Theatre. WUNC' radio talk show host Frank Stasio interviewed Roach to discuss her latest book, *Gulp!*

Digging Seeds launched in April and has grown. This project has received national recognition on blogs and been featured in a number of publications.

A new Internal Staff Webpage is up and running. The library's webmaster recently launched the revised webpage.

Our Summer Reading website will launch on Monday, May 19. One new feature will be tallying all of Durham's reading minutes. The Summer Reading Kickoff will be held at Northgate Mall on Saturday, June 14. The Finale will be held on Saturday, August 9, at the NC Museum of Life and Science.

The 2013 Annual Report is available online. The url is durhamcountylibrary.org/annualreport.

DCL is now offering Zinio, an online magazine service. Magazines can be checked out online with unlimited access and no return dates.

Universal Classes are now being offering 24 hours a day. The classes are free to anyone with a DCL library card.

d. Library Director's Report (T. Baggett)

Renovation planning for Main library is scheduled to begin in the new fiscal year. Ms. Baggett will be working with Chris Roberts, Interim Director of Engineering, Sandra Lovely, Assistant Director for Planning and Facilities and others. She will keep everyone informed of updates.

An Impact Survey was conducted, receiving 577 surveys from participants. The subject was technology in libraries. Results may be posted on line at a later time.

Due to scheduling challenges, DCL will not be attending Legislative Day Tuesday, May 20. Phone calls will be the preference in speaking with our district's Senators and Representatives in support of libraries and state funding.

Staff Development Day was held on Wednesday, May 14. It was a wonderful half-day experience with combined training and an emphasis on the library's strategic plan.

The library has not purchased a bookmobile during the current fiscal year. The recommendation is with the purchasing department. It should be completed within a few months. There will be a request for a second bookmobile in the new fiscal year.

1. Library Health Report (T. Baggett)

The Library Health Report was submitted in the BOT packet. Currently there are no updates. Ms. Wagy will be present at the July 2014 meeting to discuss end-of-year numbers.

III. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Board Development and Evaluation Committee (H. Felder)

The Board reviewed the tentative schedule for the Monday, June 9, retreat scheduled to be held at The Durham History Hub. The retreat will be held 10:00 a.m. – 2:00 p.m. Each presentation will be approximately 30 minutes. Katie Spencer will provide an overview of The Durham History Hub; Greg Marrow, Chief Information Officer of Durham County IT will speak on Technology at a Broad Level; and Jill Wagy, Technology Management Administrator will present Technology as it relates to the Library.

b. Advocacy Committee (C. Dreisbach)

The Advocacy Committee met at Intrepid Life Coffee & Spirits, located on W. Parrish Street. The committee would like to focus on initiative events. It is organizing a festival that will highlight local authors with proceeds of the event benefiting the Library Foundation. A thirteen-person planning committee, which consists of local

authors, Hayti representatives, local book-sellers and members of the Foundation, has been assembled. The Pavilion at Durham Central Park has been reserved for the May 2015 event.

IV. SPECIAL REPORTS

a. Durham Library Foundation Liaison Report (T. Baggett)

The Earn Your Stripes Campaign continues to move positively toward the \$1.5 million goal and has reached just \$900k. Vertical Coin Banks have been installed in all locations except Bragtown. Installation for the Bragtown vertical bank is in the process of being coordinated.

b. Friends of the Durham Library Report (E. Marion)

The following staff proposals were awarded project spending through the Friends \$20,000 funding project:

- 3D Dewey Displays (North Regional);
- Chairs for Children's Program Room (Main – Children's Unit);
- Durham County Library Photography Club (Main – Children's Unit);
- Family Literacy Celebration (System-Wide);
- Negotiation 101 – Part A (Bragtown);
- Program Room Media Space (South Regional);
- Replenish Science Tubs (Main – Children's Unit);
- Shelving Carts for Southwest Regional Library (Southwest Library);
- Spanish Language Interpretation Transmitter/Headsets (Main Library/System-Wide); and
- The STEM Creation Station (North Regional)
- The Friends' first online book sale was a \$90 purchase
- Three scholarships were awarded at Staff Day to assist with career advancement through advanced education.

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A new president and vice president have been elected. The newly elected President is Jan Hessling and the Vice President is Alan Teasley.

The library was encouraged to partner with Book Harvest. Commissioner Jacobs will coordinate the communication between Book Harvest and the library representatives.

V. OLD BUSINESS

a. Trustee Award: changes to nomination form

The revised Trustee Award nomination form was reviewed. Recommendations were as follows: reduce the number of lines to create more space; add the wording "Nomination Form" in front of 2014 Trustees' Award; and add the wording "Please print legibly."

b. Durham County Employees' non-resident library cards

County staff who do not live in Durham County do not have to pay the annual \$45 fee to have a Durham County Library card. This does not include the school system employees.

The Board of Trustees requested this perk for County employees, and the Commissioners approved it.

County employees who live out-of-county now have their own borrower type: County Staff.

VI. NEW BUSINESS

VII. ADJOURNMENT

Next Scheduled Meetings:

Thursday, July 17, 2014 Stanford L. Warren Library, 1201 Fayetteville Street

Thursday, September 18, 2014 Southwest Library, 3605 Shannon Road

Thursday, November 20, 2014 South Regional Library, 4505 S. Alston Avenue

Dr. Felder asked for a motion to adjourn. Ms. Sykes made a motion and Mr. Hewitt seconded. The meeting adjourned at 7:50 p.m.