

DURHAM COUNTY LIBRARY BOARD OF TRUSTEES
Thursday, November 19, 2015 6-8 p.m.
South Regional, 4505 S. Alston Avenue

CALL TO ORDER

Chairman Shawn Miller called the meeting to order at 6:10 p.m.

Present: Sandra Chambers, Meli Kimathi, Hank Kinsley, Shawn Miller, Dawn Trembath, Angela Wilson

Wendy Jacobs – Board of County Commissioners Liaison, Alan Teasley – Friends Liaison

Tammy Baggett, Kathy Makens, Che Anderson - Staff

Absent: Mirnmay Biswas – Board Member

Absent: Anita Robinson – Staff (Minutes were captured by Acting Secretary Meli Kimathi in Ms. Robinson's absence)

PUBLIC COMMENTS

There were no public comments.

I. APPROVAL OF MINUTES

II. REPORTS FROM LIBRARY STAFF

Location Manager Report (Che Anderson)

Staffing:

We welcomed four new employees to South Regional: Placedia Nance (Adult Services Librarian), Theresa May (part-time Adult Services Librarian), Sandra Smith (part-time Circulation Assistant), and Chastity Stanfield (part-time Circulation Assistant). We interviewed applicants for the Teen Librarian position and will be submitting our selection to Human Resources.

Security:

Additional security coverage was added to South Regional and became effective on October 19th, 2015. We now have three Old Dominion Security Officers that provide security for nearly all of the hours that the library is open, except for 3.5 hours.

Statistics:

November 2014 – October 2015

Circulation – 466,598

Door Count – 215,083

Children's Programs – 318 programs and reached 17,837 customers

Program Attendance – 36,656 people

Public Meeting Room Use – 3,653

Public Meeting Room Attendance – 10,319

Facebook – 258 posts; 17,503 reaches; and 571 likes.

Children's Services:

Children's Services created DCL's first Korean Storytime in May. The program continues to run successfully. We hosted a summer camp story time solely for our local daycares and summer camps to better meet their needs. We have volunteered at Animazement for the past six years. This past year, we collaborated with the Wake County Public Libraries and the Chapel Hill Public Library to provide a Manga Library. We were able to reach approximately 1,250+ people during the 3 day convention. In our commitment to reach young students, we not only conduct outreach with our local public schools, but also with local charter, private, and homeschoolers to meet their needs as well.

Teen Services:

Teen Services offered A2Z College Planning, Digital Storytelling, cooking classes, crafts, and gaming programs.

Adult Services:

Adult Services continued to offer a wide variety of programming: Art parties, couponing, computer classes in Spanish and English, ESOL classes, Spanish conversation classes, gardening, writing programs, ballroom dancing, yoga, and more. In addition, we hosted four Meet the Author events: Danielle Robinson (*A Slice of Purple Pie*), Demetria Hayes (*Daffodil: A Mother's Journey*), Dr. Nicole Swiner (*How to Avoid the Superwoman Complex*), and Zelda Lockhart (*Fifth Born II*). We are waiting to if we were approved for a grant from the NC Humanities Council. The grant would support a film series that will be facilitated by scholars entitled, Looking at Jazz: America's Art Form. Finally, South Regional customers read down over \$3000 in library fines during our Summer Reading Program.

Circulation Services:

The Adult fiction collection was weeded four times throughout the year (approximately November 2014-November 2015). The Adult AV collection was weeded eight times throughout the year (approximately November 2014-November 2015).

Manager Summary:

We've made some minor renovations inside of the library over the past year. The Teen Area now has café height computer tables and additional bookshelves to accommodate the growing collection. The Children's area added bookshelves for the Holiday book collection. Several tables were moved near the windows to provide a quieter study space for the Adult area. We are

in the process of repurposing two spaces. The current Periodical Room will be moved to the old Refreshment area. We do not need as much space because many of our newspapers and magazines are now available online via Zinio and Flipster. The Periodical Room will be used to support Adult programs and continue to serve as quiet study space. The Friends Book sale area will also be updated with new shelving and signage.

Impromptu Staff Development Day recap:

- Feedback was very positive
- The Library BOT Awardee was Anna Cromwell
- The speaker, Dr. Kevin C. Snyder, was well received and his book *Think Differently* will be read staffwide.

Director's Report – Tammy Baggett

Revisioning Process:

The revisioning process continues for Durham County Library. As with any changes some staff take more time for adjustments. Staff is beginning to recognize benefits of the changes.

Main Library Renovation:

- Currently in the schematic design phase
- The presentation shared by architects at the BOT retreat will be available online in January
- Visits to similar libraries with Maker Spaces are being scheduled – the first destination will be Washington, DC

Notable news and events:

- This Saturday, November 21 from 10:30am – 2:30pm, the new Bookmobile will celebrate its debut at Northgate Mall on the plaza near Entrance 2
- Library staff presented on several initiatives at the North Carolina Library Association (NCLA) conference in October.
- Tammy and Kathy presented on the ConnectHome initiative, in which communities, the private sector, and federal government are working to expand high speed broadband to more families across the country, at the Rotary E-club meeting in November.
- Diamond Bethea received the third quarter Director's Award. Once the 4th quarter winner is chosen all four awardees will have lunch with Tammy in January.
- Peril & Promise, a teen film & discussion event held at Duke, welcomed approximately 320 Latino youth.

Communication Report (Tammy Baggett in Gina Rozier's absence)

- The Humanities Society will host its holiday party at Hill House on December 8 at 4:30pm. Gina and her staff will be recognized for winning the John Cotton Dana Award earlier this year.
- *A Meet the Maestro* event on December 19 at 3:00pm at Main Library will introduce the community to the Durham Symphony Orchestra and its Music Director, Maestro William

Henry Curry. Curry will highlight his background and vision for the DSO in the Durham community, along with a backdrop of the symphony's 2015-16 concert season.

- A screening of *Love Between the Covers*, a documentary about the little-known, surprisingly powerful community of women who read and write romance novels, followed by a discussion with librarians and authors, will take place on January 9 at 3:00pm at Main Library.
- *The History and Art of Drag* was held successfully at Hayti Heritage Center in October. Tammy highlighted there was one child in the audience and the event served as a unique teachable moment.

Library Health Report – Kathy Makens

- DCL is making use of the Edge Initiative, a system of benchmarks for libraries, to ensure high quality services. Areas of greater need for improvement have been identified as:
 - Inclusiveness for the visually impaired and other persons with disabilities
 - Shawn refers to Universal Design principles
 - Tammy highlights these are a component of the Main renovation
 - Increased staff training
 - Kathy offers to circulate the action plan, as well as the glossary and additional tables of the Edge report that we did not have in front of us.

III. Reports of Officers, Boards and Committees

Friends of the Library Report (A. Teasley)

- Initiatives were funded through grants from the Friends and announced at Staff Development Day.
- The Friends have raised concerns regarding available space to sort books while the Main library is closed for renovation. Options are being explored to address sorting needs during the Main renovation phase.

Foundation Report (T. Baggett)

- Strategic planning is underway.
- The Foundation has been updating their Strategic Plan. This has been an important task to complete.

Chair's Report – Shawn Miller

- The following committees should meet prior to the January 2016 BOT meeting:
 - IT Committee
 - Policies Committee
 - Community Engagement, Advocacy, and Special Projects Committee
- A vote was taken to fill the vacancy, and Luis F. Olivieri-Robert was chosen.

ADJOURNMENT

Adjournment at 7:45pm