

**DURHAM COUNTY LIBRARY BOARD OF TRUSTEES**  
**Thursday, January 21, 2016 6-8 p.m.**  
**Southwest Regional, 3605 Shannon Road**

**CALL TO ORDER**

Vice Chair Sandra Chambers called the meeting to order at 6:05 p.m.

Present: Mirnmay Biswas, Sandra Chambers, Meli Kimathi, Hank Kinsley, Shawn Miller, Luis Olivieri-Robert, Angela Wilson

Wendy Jacobs – Board of County Commissioners Liaison, Alan Teasley – Friends Liaison

Terry B. Hill, Kathy Makens, Lynn Barnette, Anita Robinson - Staff

Absent: Dawn Trembath, Beth Fowler -Board Members

Absent: Tammy Baggett - Staff

**PUBLIC COMMENTS**

There were no public comments.

**I. APPROVAL OF MINUTES**

Motion to approve November minutes: M. Kimathi Second: A. Teasley. The motion passed unanimously.

The July 2016 minutes were discussed for approval. Ms. Makens clarified the overall 2.6 % increase as well as the 6.2% increase for budget. Motion to approve July 2016 minutes: W. Jacobs Second: A. Wilson. The motion passed unanimously.

The newest Board of Trustees member Luis Olivieri-Robert was formally introduced.

**II. REPORTS FROM LIBRARY STAFF**

**Location Manager Report (L. Barnette)**

Staffing: As part of staff leveraging we have acquired an additional Page and Office Assistant position. The office assistant position has been assigned to Circulation and a library assistant was transferred to Adult Services. Molly Goldston is our new library assistant in Adult Services. She is great and the extra position means we can double cover our busiest times and have some leeway when other staff members are out. She also assists with other duties.

Shaunecie Wardrick has been hired as a Page in the Circulation Unit. Ms. Wardrick previously worked as a Page and Summer Youth Worker at Southwest Regional.

Other new hires: Megan McArthur is a library assistant in Circulation. Circulation unit is finally fully staffed!

We have not hired a Children's Manager, although we are working hard to fill the position.

Security: Increased security has been great which allows daily coverage as well as Saturday and Sunday afternoon coverage.

Children's Unit: Some of our programming include: Homework Buddies (we combined Reading Buddies and our Tutoring program); Drop-in program for elementary school twice weekly; Comics Club and Monthly Science Program for Children.

Summer Reading dates have been set. The kickoff will be at Northgate Mall June 11 with a midpoint rally at Durham Central Park. Various locations are being explored for the August 6 finale. The committee is hopeful to include a 5k run at the finale.

### **Director's Report – (T.B. Hill for T. Baggett)**

Main Library Renovation schematic design phase has begun exploring other library locations. Ms. Baggett will accompany Engineering representatives along with Vines Architect to Washington, D.C. February 2-3, 2016 to explore library designs.

The new bookmobile has arrived. Funding for a second bookmobile includes \$210,000.00 from the County. We are planning a versatile technology vehicle for the second bookmobile.

Deputy Director T. Hill is in the process of interviewing for the North Regional manager position and is hopeful to fill the position by the end of February. A recommendation for the humanities position has been forwarded to Durham County Human Resources, however the marketing position has not been advertised.

### **Communication Report (T. B. Hill)**

Art with the Experts: The New Galleries: A Collection Come to Light  
Southwest Regional, Monday, January 25 at 7:00 p.m.

How to Fest: Navigating the Full Frame Documentary Film Festival  
Main Library, Sunday, January 31 at 3:00 p.m.

Carolina in Color: The Untold History of the Indigenous People in the Carolinas  
Stanford L. Warren, Saturday, February 6 at 2:00 p.m.

Home Movie Day  
Main Library, Saturday, February 13 at 2:00 p.m.

Meet the Author: Halim Mustafa Al-Kanemi  
South Regional, Tuesday, February 16 at 6:30 p.m.

Meet the Author: Sadiq Ali  
South Regional, Saturday, February 20 at 3:00 p.m.

Meet the Author: Dr. Kenneth Janken  
Main Library, Sunday, February 21 at 3:00 p.m.

Art with the Experts: A Material Legacy  
Southwest Regional, Monday February 22 at 7:00 p.m.

Art with the Experts: Reflections: The Nasher Museum's Alzheimer's Project  
Monday, March 21 at 7:00 p.m.

Meet the Author: Suzanne Adair: Ladies of Crime; Detective Dames and Femmes Fatales  
South Regional, Thursday, March 31 at 7:00 p.m.

### **Library Health Report – (K. Makens)**

The North Carolina State Library released the draft of its Statistical Report of North Carolina Public Libraries in January. The tables represent how Durham County Library compares to other county library systems in tier 3 of the North Carolina Department of Commerce economic well-being tier designation. Level 3 is the least economically distressed. The logic was to choose peer libraries that would have comparably good economic circumstances to Durham's. Durham's starting MLS salary is a couple thousand below our peers, \$36,472 compared to \$38,580. Our circulation per capita is almost double that of our peers, 11.23 compared to 5.67. Our cost per circulation is \$3.22 compared to the \$4.11 average. Our percent of the population with a library card is 71.3% compared to the average of 44.4%. Our reference transactions are roughly average, at .7 per capita as opposed to .6 per capita. Our program attendance is .56 per capita compared to .2 per capita of our peers.

### **III. Reports of Officers, Boards and Committees**

#### **Friends of the Library Report (A. Teasley)**

The Friends have not met therefore a report was not given, however it was noted a sales book shelf recently opened at Durham Coop.

#### **Foundation Report (S. Chambers)**

The Foundation discussed fundraising goals for next year. Vines Architect was in attendance and presented an informative 3D model for the Main Renovation project.

#### **Chair's Report (S. Miller)**

The Policy Committee met to review current policies and should be prepared to present at the next meeting.

IT and Advocacy Committees will schedule a time to meet by the March meeting. Mr. Miller will send committee lists for those interested in signing up for service.

### **New Business**

#### **Library Fines (S. Miller)**

Previous fines were waived down to \$25. This was revisited over a year ago and the waiving down to \$25 was discontinued. However, staff still has the discrepancy to waive fines. The board discussed a complaint received from a patron and decided more information was needed on the specific account. However, the Board's consensus was everyone in agreement with the policy. Mr. Miller has reached out to the patron and has not received a response. There was no motion to address this further with the patron.

### **ADJOURNMENT**

A motion was made to adjourn. Motion: S. Chambers Second: S. Miller.  
The meeting adjourned at 7:24 p.m.