

DURHAM COUNTY LIBRARY BOARD OF TRUSTEES
Thursday, March 31, 2016 6-8 p.m.
North Regional, 221 Milton Road

CALL TO ORDER

Chair Shawn Miller called the meeting to order at 6:06 p.m.

Present: Sandra Chambers, Shawn Miller, Luis Olivieri-Robert, Dawn Trembath, Angela Wilson

Wendy Jacobs – Board of County Commissioners Liaison

Tammy Baggett, Terry B. Hill, Kathy Makens, Michelle Geyer, Anita Robinson - Staff

Absent: Mirnmay Biswas, Hank Kinsley, Beth Fowler, Meli Kimathi - Board Members

Absent: Alan Teasley – Friends Liaison

PUBLIC COMMENTS

There were no public comments.

Ms. Meenu Khera of Gilbane Building Company was in attendance. Ms. Khera expressed interest in the renovation process as her company is located in close proximity to Main library.

I. APPROVAL OF MINUTES

Motion to approve January minutes: A. Wilson Second: L. Olivieri-Robert. The motion passed unanimously.

II. REPORTS FROM LIBRARY STAFF

Location Manager Report (M. Geyer)

Staffing:

Through staff leveraging we were lucky to gain new staff in all three departments who brought new skills and energy to our location. The circulation department just hired two new Pages, and is now fully staffed. Currently we still have a few vacancies:

- Regional Manager- A recommendation has been submitted to HR.
- The Teen Librarian (interviews in process) and Teen Library Assistant (recommendation submitted) positions should be filled soon.

Security:

Staff appreciates the extended security hours that started this year. Our main challenge continues to be serving our large afterschool teen population. However, the number of teens have decreased somewhat this year, and staff have instituted afternoon teen programs that have also helped by providing a constructive outlet for our young customers.

Use as a voting site had the happy result of bringing in many county residents who had not yet visited our library location and, with the exception of long lines on Election Day, we had no security issues.

Statistics:

North staff have presented 687 programs this fiscal year (July 2015 – Feb 2016) with a total attendance of 10,953. While there was a decrease in children's programs over the previous year as a result of turnover in the children's department (staffing was short by one third most of the year), there was a slight increase of 17% in adult program attendance over the same period last year. We've noticed an increasing number of people coming in for assistance with our digital collections, which is reflected by the increase in digital circulation system-wide. So far this fiscal year (July 2015 through Feb 2016) digital circulation system-wide is 113,562, an increase of 54% over the same period last year. During the same period customers checked out over 315,000 physical items at the North Regional Library.

Children's Unit:

The Children's Department continues to offer a wide variety of programs. In addition to the weekly story times, staff offer a weekly learning lab for homeschoolers, a Korean bilingual story time and a movement oriented Shakin' and Singing Stories. Other recent programs include Coding and Robotics for Young Learners, Rainbow Nail Art, a Pi Day program to celebrate that important number, and Origami.

Teens:

Teen programming continues to be a high priority. In the past year staff have offered frequent afternoon programs such as weekly Game Days, Tech Tuesday, Movie Mondays, and DIY Thursdays. With the lack of a teen services staff, programming is now being handled by the children's and adult services staff. The children's unit has been very helpful in taking on the continuation of the teen tutoring program. Through this program, which is in its second year, a dozen of our teen customers volunteer to tutor 27 elementary-age students on Tuesday and Thursday afternoons.

Adult Services:

Our three monthly book clubs continue to be popular, as does the weekly chess club. We offer computer classes and one on one assistance with the library's downloadable collection. Customers can also take advantage of a variety of other programs – more recently folks have had the opportunity to learn Spanish, work up a sweat with our Soul Line Dancing classes, get killed off during our March Murder Mystery Party, and have a Blind Date with a Book in February.

Circulation:

As mentioned earlier the circulation department is now fully staffed, and for the first time will have a total of 5 page positions (formerly there were only four), which is expected to increase our ability to return items quickly to the shelves and improve shelf maintenance. In addition to the usual duties of providing excellent customer service and circulating materials, the circulation staff create rotating displays of library materials behind the service desk and in the past year were extremely helpful in shifting several of our collections to make use of the additional shelving the regional acquired.

Manager Summary:

North Regional is fortunate in our customers and our staff. Our customers are supportive, interested in library programs and services, and make every day a new adventure (in a good way!) The staff are creative, work well together, enjoy serving our customers and are always ready to pitch in and help each other out. We look forward to continuing to evolve to better serve the North Regional Community.

Director's Report – (T. Baggett)

During February 2 and February 3, Ms. Baggett was fortunate to visit various public libraries in Washington DC to see their updated and new facilities, as well as discuss their renovation project. Joel White, Sandra Lovely, members of Vine Architect, along with Peri Mann and Brenda Bright of Engineering were in attendance.

On March 11 a renovation focus group meeting was held. We received positive feedback on schematic design. Plans are still in formative stage. Additional focus groups will be scheduled. Please try to attend.

Main Renovation Page on Library web site is a good source of information. Recordings of focus group sessions are also available on the website. Space is being explored for staffing during the closing.

Durham County has been offering a Leadership Academy for Durham County employees. The current academy has 3 library employees. Tammy serves as a teaching facilitator.

ConnectEd – Ms. Baggett visited Washington DC with Commissioner Michael Page. Moving forward locally for DPS students to use their student ID as library cards. This is a joint partnership with DPS.

Recently had the good fortune of Congressman Butterfield visiting Durham County Library on March 8. Terry B. Hill, Faith Burns, Matt Clobridge, Joel White, Lynn Richardson Anna Cromwell, and Olivia Singleton were able to meet and share the concept of STEAM.

On Sunday, March 13, we hosted UNC's bi-annual Steinfirst Lecture. A staff member was approached by a faculty member regarding hosting the lecture and partnering with them to strengthen our relationship with the School of Information and Library Science at UNC. The lecture will be from 3:00 pm – 4:00 pm with a reception and book signing following.

Young adult author Matt de la Pena was the speaker. He won the Newberry Award for his book *The Last Stop on Market Street*. A teen discussion was held prior to his visit and teens received autographed books.

Communication Report (T. Baggett)

READER'S PARTY

Sundays, Apr. 3; May 1; Jun. 5, 2 p.m.

Main Library

Come out and be heard! Celebrate reading! Think you or someone you know is a good reader? Audible? Distinct? Expressive? Entertaining? Celebrate your reading skills with poetry, prose, monologues, shorts stories, original works, etc. We will have reading material(s) on site or you may bring your own. Come early to sign up to read at the "Open Mic." It's a party! Refreshments provided. Presented by the TRIANGLE READERS THEATRE ENSEMBLE (for adults and children).

LET'S TALK ABOUT IT: JAZZ SERIES

Thursdays, Apr. 14, 21, 28; May 5, 12, 19, 6:30 p.m.

South Regional Library

This six-week series features viewings and discussions of select film, essays and other jazz resources. It will explore the cultural and social history of jazz as it developed as an art form invented in early 20th century America. Jazz has evolved into an enduring expression of creativity and innovation. The history of jazz is much more than the history of an extraordinary musical genre — it is also the story of central social, political and cultural issues of the 20th century that continue to play a part in our fledgling 21st. Presenters are Billy Yeargin and Tess Mangum Ocaña. Registration is required.

Topics covered in the series:

- New Orleans and the early pioneers of jazz
- The Jazz Age and Harlem as a center of art
- The Swing Era and jazz as America's popular music
- The art of jazz singers, musicians, and composers
- Modern jazz and the fragmentation of jazz styles
- Jazz as international music

This project is made possible by a grant from the North Carolina Humanities Council, a statewide nonprofit and affiliate of the National Endowment for the Humanities. "Let's Talk About It" is a joint project of the North Carolina Humanities Council and the North Carolina Center for the Book, a program of the State Library of North Carolina/Department of Cultural Resources and an affiliate of the Center for the Book in the Library of Congress.

THE GREAT WAR: FROM SINGLE POLITICAL EVENT TO GLOBAL WAR

Sunday, Apr. 24, 3 p.m.

Main Library

In a single week during the summer of 1914, five major powers in Europe declared war against each other. “The Great War” resulted in unprecedented destruction and loss of life. City leaders formed sister-city links between former “enemy cities” to bring everyday people into the realm of international peace. Join Richard Hill and Sister Cities of Durham as we discuss the underlying factors leading to the outbreak of World War I. Co-sponsored by Sister Cities of Durham’s UK Committee.

LET’S TALK STOCKS!

Monday, Apr. 11, 6:30 p.m.

East Regional

Join the Stock Talkers: Beginner to Expert—all are welcome for conversation on investment in the stock market. Call 919-560-0215 or email mddonnelly@dconc.gov for more information.

MAKERSPACE: BUILDING DESKTOP COMPUTERS

Saturday, Apr. 23, 11 a.m.

East Regional

Have you ever wanted to build your own desktop computer? Learn about the process and components involved in building your own customized desktop computer. Registration is required.

MAKERSPACE: GO GREEN SERIES: SOLAR PANELS

Thursday, May 12, 6 p.m.

East Regional

Are you interested in alternative energy sources to help save the planet? Then join us as we build solar panels to power small electronic devices. Registration is required.

MAKERSPACE: GO GREEN SERIES: ECO LANTERNS

Thursday, Jun. 9, 6 p.m.

East Regional

Going camping this summer? Looking for a fun summer project to help the environment? As part of the Go Green Series we will build Eco Lanterns out of recycled materials. Registration is required.

THE STRUGGLE CONTINUES: FROM THE CIVIL RIGHTS MOVEMENT TO BLACK LIVES MATTER

Tuesday, Apr. 19, 7 p.m.

Stanford L. Warren

As young black millennials have picked up the mantle of community activism, political organizing and mass protests, many have come to view the current Black Lives Matter Movement as “the new struggle” for social justice and racial equality. To others, this new wave of fresh energy is a direct descendant of a long rich tradition: freedom fighting. Join us as youth and elders discuss the new movement and how it builds from past struggles. Presenter: Lamont Lilly.

ART WITH THE EXPERTS: EDUCATION AND PUBLIC PROGRAMMING OPTIONS

Monday, May 23, 7 p.m.

Main Library

Join Jessica Kay Ruhle, Manager of Public Education, and Ryan Helsel, K-12 and Family Programs Educator, both at the Nasher Museum of Art at Duke University for a participatory discussion on the many education and public programming options available at the Nasher. Learn about K-12 tours, home school tours, adult tours, slow art tours, Nasher Teens, Nasher Reads, Free Family Days and much more.

Storytelling Festival will be held April 2.

Library Health Report – (K. Makens)

Update for the Library's Submitted Budget Request

The following staffing positions were requested: 1 new Maker Librarian; 1 Staff Trainer Librarian; 2 part-time Librarians and 1 part-time Social Worker position.

Technology initiative requests in budget include: hardware and wireless hotspots for 4th grade Durham Public School class to use tablets with Internet access included to take home for the school year; hardware and software to provide mobile circulation and reference service effectively; replace security gates at East Regional and North Regional; Analytics software; and Makerspace expansion

Furniture Replacement: Shelving and worn furniture will be replaced at South Regional and Southwest Regional.

III. Reports of Officers, Boards and Committees

Advocacy Report (T. Baggett and A. Wilson)

Mr. Oliverieri-Robert expressed an interest to serve on the Advocacy Committee.

The Library Board of Trustees Advocacy Committee met on March 1. The committee identified the following next steps: ensure BOT members receive adult programming flyer, *Branching Out & Best of Friends*; provide year-at-a-glance of regularly scheduled programs at the beginning of each fiscal year; highlight a library resource and at least 3 programs at each BOT meeting; provide BOT members with talking points about DCL; identify and share library needs and/or challenges that library may be facing; provide a list of statistics; work on identifying customer needs; and identify an advocacy speaker.

IT Committee (B. Angelico, D. Trembath, and S. Chambers)

IT committee met last week with a focus on the new Makerspace room. Mobile circulation will roll out soon which will allow circulation to various branches and locations. Tentative opening date of Makerspace is April 16. There will be a formal open house scheduled after the space opens.

It was recommended that Webmaster work on a new look for the BOT website. BOT members were in favor of this.

Policy Committee (T. Hill)

Ms. Kimathi and Ms. Wilson met with Mr. Hill to evaluate current policies. Safe Child policy requires further clarification. A motion was made to the board to approve policies.

Motion to approve policies L. Oliverieri-Robert. Second: D. Trembath.

Friends of the Library Report (A. Teasley)

Mr. Teasley was unable to attend the meeting, therefore a report was not given. Book sale dates of April 15-17 were shared with the group.

Next Book Sale

Friday, Apr. 15, 4 - 7 p.m.

Friends members only - join at the door!

Saturday, Apr. 16, 10 a.m. - 4 p.m.

Everyone welcome

Sunday, Apr. 17, 2 - 5 p.m.

Everyone welcome

\$7 bag sale

Foundation Report (S. Chambers)

The Foundation members met March 25. Spring Donor event is April 26 at Hill House 5:00 pm – 7:00 pm. The annual meeting will be held on Monday, May 9 Main Library in the Board Room.

Spring Book Sale April 15-17, 2016

Art Committee – Board needs someone to serve on the art committee. Mr. Miller will speak with everyone to determine who is interested in serving.

Old Business (S. Miller)

The recent lost child situation was addressed. There are procedures in place for staff to follow. Safe Child Policy should reflect this.

New Business (S. Miller)

Slate of Officers for May Voting

A nominating committee was selected to select a Chair, Vice Chair and Acting Secretary for the new fiscal year. Mr. Oliverieri-Robert, Ms. Trembath and Ms. Wilson were selected as the nominating committee. Officers for the new fiscal year will be voted on at the May meeting.

There are several board member terms expiring July 2016. Sandra Chambers 1st term expires; Beth Fowler 1st term expires (appointed with a partial term); Shawn Miller 2nd term expires; and Angela Wilson 1st term expires (appointed on a partial term).

Board Member Beth Fowler's name will be forwarded to the Clerk's office for removal for nonattendance.

FY 16/17 Budget Discussion

New Library Initiatives requests in the upcoming budget include: Makerspace Librarian; Staff Trainer; converting 2 part-time staff positions to full-time; shared Social Worker position with

DSS; tablets for 4th graders at a pilot school to increase digital literacy and access; more equipment for mobile circulation; laser cutter for Makerspace; increase of general technology items; and more equipment for mobile circulation.

Augustine Literacy Project

Ms. Baggett has requested 3 board members to tutor with this project. This is an opportunity to provide one-on-one tutoring to a child twice a week for 45 minute sessions. The project requires a 1 year commitment as well as a mandatory 1 week training prior to starting. This was a follow-up from the BOT October 2015 retreat where members had expressed an interest in tutoring.

ADJOURNMENT

A motion was made to adjourn. Motion: A. Wilson Second: D. Trembath
The meeting adjourned at 7:52 p.m.