

Call to Order

Shawn Miller called the meeting to order at 6:01 pm.

Present: Sandra Chambers, Phillip Harris, Meli Kimathi, Hank Kinsley, Shawn Miller, Luis Olivieri-Robert, Dawn Trembath

Tammy Baggett, Sarah Alverson, Matt Clobridge, Terry B. Hill, Sandra Lovely, Kathy Makens, Nathan Williams, Anita Robinson - Staff

Absent: James Hill – Board of County Commissioners Liaison

Absent: Mrinmay Biswas

I. Approval of Minutes

Angela Wilson motioned to approve the May minutes, and was seconded by Hank Kinsley. The motion passed unanimously.

II. Reports from Library Staff

Staffing: We have two vacant positions in Circulation, a Page and a Page Supervisor. The Page Supervisor position is a staff member that transitioned from the Main Library when it closed. Lornita Turnage, East’s original Page Supervisor, is recruiting for our vacant Page position.

Security: We are functioning with 3 ODS Security Officers, working a total of 61 hours a week. We have not had any major incidents at East this year.

Statistics:	2017		2016
Volunteers		Volunteers	
98 Volunteers	2,042.75 Hours	112 Volunteers	953.45 Hours
Programs		Programs	
658 Programs	17,509 Attendance	705 Programs	15,602 Attendance
Adults:		Adults	
204 Programs	1,585 Attendance	264 Programs	1,766 Attendance
Teens		Teens	
112 Programs	1,581 Attendance	132 Programs	1,551 Attendance
Children’s		Children’s	
342 Programs	14,343 Attendance	309 Programs	12,285 Attendance
Meeting Rooms	2,041	Meeting Rooms	2,097

Children’s Unit: The Children’s unit continues to bring exciting programs to the community. Maker’s Space programs, featuring robotics and coding, as well as craft programs always generate a large following within the community. Over the past year, Outreach opportunities have greatly increased. Along with adding additional outreach visits to the schools in the area to ensure that

the community knows about the many programs and resources that are available at the library, librarians have been asked to attend career fairs, after-school activities, and ESOL events at local schools. This year, a partnership with Skyzone has formed; our children's staff are listed by name on their marketing materials to provide storytime, crafts, and music. This program at Skyzone usually garners attendance that ranges between 30 and 150 children. Wanda Rascoe, Children's Manager, volunteers as a judge at the Elementary and Middle School Battle of the Books competitions. Diamond Bethea, Children Librarian, is on the Board of Directors and was recently asked to be the co-chair of the Allocations Committee of the Durham Partnership for Children. Diamond is currently a part of the 2016 NCLA Leadership Institute Academy cohort, which will culminate at the 2017 Biennial NCLA Conference in October in Winston-Salem, NC. The project that Diamond is completing for the Leadership Institute is a direct result of her prior collaboration with the Yale Center of Dyslexia and Creativity in 2016. This past April, Diamond was interviewed for the Center's newsletter about her project and efforts to bring awareness to dyslexia and how the library can serve as a safe space for dyslexics.

Teens: Archie Burke, Teen Services Librarian, is busy planning maker space and robotics programs at East in addition to traditional programs such as crafts and the Teen Book Club. She was trained in the Lego EV3 Robotics earlier this year and is currently participating in Lego Robotics outreach to the East Durham Children's Initiative. Archie was asked to represent DCL at Neal Middle School for their Multicultural Night. She visits both Neal and Southern High School regularly to discuss library cards, programs, and resources for the students. She also provides outreach to these schools for Teen Read Week and Banned Books Week. Archie, along with two other librarians, gave a presentation on the 2016 Robotics Team at East and East's mobile maker space teen programs at the North Carolina Public Library Directors Association (NCPLDA) meeting in New Bern, N.C. After nearly two years as Teen Services Chair, Archie has rotated off that position and is currently assisting the new Chair to plan and host the 4th Annual Teen Lock-In at East Regional on July 28, 2017 from 6-10 p.m. She planned the Teen Services Retreat and 2nd Annual Teen Literature Festival earlier this year. Archie makes sure that Teen Programs at East are diverse and inclusive for all teens: from College Preparation, Creative Writing (Teen National Novel Writing Month), Book Clubs, Wii U & Xbox Games, Mobile Maker Space (Cubelets, Bristlebots, Qubits and more!) to Skill Toys, all teens have an opportunity to participate and to recommend programs. She also trains and works closely with teen volunteers who are an invaluable support for East this summer. This October, Archie has planned various teen programs based on the U.S. Constitution for Durham Reads Together. She is hoping the "Teens Read US Constitution: Graphic Novel Adaptation" Book Club will encourage teens to read and learn about our Constitution.

Adult Services: Two new team members, Deborah Warner and Claudia Alemán, were added to the East staff from the Main Library. The team continues to teach computer classes throughout the week. Claudia is teaching a class called Digital Wednesdays where customers with downloadable and e-resource issues are able to have one-on one assistance. She also does outreach at the Senior Center monthly and has started a bilingual storytime partnership with the Nasher Museum monthly. Phillip Locey continues to host the NaNo Year Round workshops, and the Annual NaNoWriMo Conference in November, with the finale held in December. This group comes together to celebrate the month of writing and collaborate with each other. East has been working with team member Wright Adams from Main Library to host several MakerLab classes. So far,

our customers have learned how to build solar panels and eco lanterns. Wright will teach and oversee the classes until Main reopens. Mark has continued to host several bike rodeo events throughout the system. His partnership with SafeChild, Bike CoOp and Triangle Bike Works has provided bike safety training to the community and 60 bike helmets have been given away to children this year.

Circulation: The Circulation team continues the upkeep of the collection, shifting and weeding as needed. Since the closure of the Main library we've experienced an uptick in circulation of approximately 9% and an increase in filled requests of 27%. These increases are manageable because of the addition of Main library staff.

Manager's Summary

This is Anita's last summary to the Board of Trustees. Her last day of work was Friday, July 14th. She writes,

"I will be retiring, taking some needed time to focus on my health. My time at East Regional and Durham County Library has been very rewarding. East Regional Library continues to assess and survey what programs and activities would draw more interest to our customers. We are now focusing on health and wellness (Zumba, food choices), robotics and makerspace, basic computer classes (word, excel) and partnering with agencies such as Legal Aid Clinic of NC (hosting live sessions on Simple Divorce, Healthcare Power of Attorney and Tenants Rights. We selected the classes that we felt would bring customers into the facility. We have had a good turnout and will be continuing this partnership. East Regional Library's goal is to continue to look beyond the walls of the facility and see what programs will entice our customers. Are they educated on what Durham County Library can do for them? Are we providing the best resources to our customers? What else can do? These are questions we ask ourselves each and every day."

Director's Report (T. Baggett)

Ms. Baggett shared information about DCL's mission to eradicate illiteracy in Durham County, focused on school and work readiness. She also shared information on the Library Family and Our Biggest Supporters in the County Administration. Key figures: Gayle Harris, Ms. Baggett's direct supervisor and James Hill, the Liaison from the BOCC.

What Can We Spend?

This current F4 we received additional dollars for our Opening Day Collection. We have also realigned dollars for the purchase of a technology vehicle.

Transformation Main

The Main Library is coming down! Construction is underway and can be followed on Twitter, with pictures expected to be on the website soon. Keepsake keys were distributed to all who attended the ceremony to inaugurate construction, and keys were circulated to the BOT members at this meeting.

Outreach

The digital access center, featuring 12 computers, is in use.

Northgate's facilities, the MakerLab and the North Carolina Collection are also being used and a Pop-up Library featuring a "Lucky Day Collection" is available, but could be more widely publicized.

Durham Housing Authority on Liberty Street is holding Summer Lunch adventures for kids. Other programs have been interrupted by lack of air conditioning in their community center, but a Mobile Maker Lab has been available due to a Google grant, and storytime is fluctuating to encourage kids' participation.

Future Plans for the Library System

- Staff satisfaction survey, the first in 3 years, to be offered electronically
- Service philosophy to expand beyond Main
- Pilot Location being decided upon to implement BISAC, bookstore model of displaying books
- A Technology vehicle is being scouted for something similar to a bookmobile, but packed with technology, to be able to travel and serve those who aren't as able to visit a location
- Matt Clobridge and his team are working on a 5-year technology plan
- DCL is also piloting hot spot devices that can be checked out by patrons to take home and receive unlimited 4G LTE cellular internet access, at Stanford L. Warren and Bragtown (10 each), to help bridge the digital divide.

Library Health Report (K. Makens)

The chart [distributed] shows patterns in the Library's spending over the last five years. FY 2016-17 numbers are not quite final, but are close. One reason for the large change in revenue over the past two fiscal years is that the Library has not had the same large amount of grant money.

Marketing (No Report)

III. Reports of Boards, Officers, and Committees

Art Committee (S. Alverson)

A quilt that hung in Main and is sought after by a patron was created by multiple people and cannot be given away. The committee is experiencing challenges with making decisions about art placement in Main by looking at floorplans. They are currently inventorying existing pieces and taking bids for an outdoor sculpture at Main.

IT Committee (M. Clobridge)

Details are being fleshed out and timelines developed for technology at the New Main. A draft is expected to be ready for the next BOT meeting. A new webmaster has come on board about 3 weeks ago, and is excited about redeveloping website.

Budget Committee (T. Baggett)

We have received additional funding from the Library Foundation to assist with providing a margin of excellence for our community.

Friends' Report (T. Baggett)

The new liaison is not yet named. A booksale was held last Saturday at Northgate, which was very successful. We are all encouraged to visit their space.

Library Foundation Report (S. Chambers)

The Forest at Duke has committed twice what DCL asked for, half earmarked for large print items. Ms. Chambers attended the second half of their recent organizational development meeting.

Board Development Report (D. Trembath)

Breakfast

Ms. Trembath referenced the invitation that was sent for the October breakfast event. Ms. Alverson asked about what commitment is needed from staff. This will be finalized at committee's next meeting.

BOT Retreat

To be held on September 28, beginning at 1pm, then breaking for dinner together at 5pm, followed by an abbreviated regular meeting. Ms. Baggett explained that those setting the agenda need to also determine the activities, presentations, etc. that will accompany the agenda.

New Business

Officer Voting (S. Miller)

Mrinmay Biswas, Dawn Trembath, and Luis Olivieri-Robert were voted in to serve subsequent terms. Their names will be forwarded to the County Commissioners for approval.

Trustees Award (D. Trembath)

Suggestion to further publicize and randomize drawing of all nominated, after existing nomination process, for a drawing for the award. Open discussion followed, with several adjustments proposed to contextualize the nominations received from the public. Ms. Alverson redirected the group to consider the purpose and the BOT's vision for the award. Ms. Trembath suggests convening an ad-hoc committee to revisit this issue. The committee will be convened by Ms. Wilson and include Mr. Harris, Mr. Kinsley, Mr. Olivieri-Robert, and Ms. Trembath, with the goal of discussing a recommendation at the September BOT meeting.

Community Member Email Response (S. Chambers)

The email has not yet gotten a response from the BOT, but Ms. Baggett says that she will check with the County Attorney for an update on any contact made. The community member has been banned from using the library.

Adjourn

S. Chambers moved to adjourn at 7:47pm, P. Harris seconded.