

DCL BOT Meeting, Thursday, March 15, 2018
North Regional, 221 Milton Road

BOT Members Present: Sandra Chambers, Phillip Harris, Meli Kimathi, Dawn Trembath

Absent: Moy Biswas, Hank Kinsley, Luis Oliverieri-Robert, Angela Wilson

Friends Liaison: Michelle Burton

DCL Staff Present: Tammy Baggett, Stephanie Fennell, Kathy Makens, Anita Robinson

Staff Reports:

Branch Report (S. Fennell)

Staffing: Currently there is one vacancy for the children's manager position and one part-time adult services librarian vacancy. Applications have been received and are currently being reviewed for consideration for interviews. Looking forward to being fully staffed.

Security: Going well. We have had a few changes over a period of time, but our current officers are doing fine.

Statistics: In 2017 total Circulation average per month was 70116.25 and in 2016 total Circulation average per month was 62202.50 which was an increase of 13% in total circulation from 2016. In January & February of this year (2018) we have seen an 8% average increase from last year during the same period.

Children's Services: We are now in the process of reviewing applications for a children's manager. The two staff members we have in the children's department have kept it running strong and are doing a great job of maintaining quality service for the community. We are proud of our creative, unique, and popular story times. Scott Frawley has two special monthly programs, one being STEAM@DCL, in which they have fun with educational games and showcase the different technologies available at the MakerLab. The children recently used MakeyMakey kits to create their own video game controllers out of paper and playdough. We also have a role-playing game for kids that allows them to problem solve and tell stories. The Durham Flute Choir will be here this Saturday to perform Irish music in honor of St. Patrick's Day. We will host the Piedmont Wildlife Center on April 9th which is sure to be fun and well attended.

Teens Services: Desiree Peterson has 14 volunteers (13 of which are in high school) who assist with tutoring 27 students, consisting mostly of elementary and middle schoolers. The teens are assigned one student that they dedicate one to two hours to each week. Tutoring runs for 12 weeks in the spring and fall.

Thursday, March 22, 2018 from 6:00 – 8:00 we are hosting a Reader's Advisory Reception and would like to invite all of you to. The reception is a result of a partnership with Durham School of the Arts. Over one hundred 6th graders worked to create booklists of books that middle

schoolers like. The teen librarians decided to go straight to the source to find out what Middle Schoolers like to read in order to better meet the needs of teen users of Durham County Library. The booklist will be showcased and distributed to customers and staff at all locations.

Adult Services: We are collaborating with North Carolina Central University professor Camille Passalacqua to host an 8-part program called *Planting the Oar*. The program is funded by the National Endowment for the Humanities grant and uses literature and discussion to explore the differences in veteran relationships with each other versus their relationships with civilians. This will be the first expansion of this program in North Carolina. We will host a six-part writing program in the Spring called Honoring Your Stories. We also host a monthly Crafty NC series that includes needle felting, home-made wrapping paper, spa recipes, and paper quilling to name a few projects. Other programs we offer at North Regional are successful and well-attended book clubs such as, the Mystery Book Club, the North Regional Book Club (with a focus on literary fiction), the African-American Writers Book Club (who are undertaking author studies this year starting with Zadie Smith), and Tasters & Testers (our cookbook club). We also offer exercise programs for adults- Soul Line Dancing and Gentle Yoga, which have led to request for exercise programs and programs on mindfulness and meditation. Over the course of the past year under the leadership of Jennifer Brannen we have more than doubled the program offerings for adult patrons and we have seen our attendance numbers for individual programs steadily increase.

Circulation Services: The Lucky Day collection and the new TV DVD collection have been very popular.

Manager Summary:

North Regional has a hard working, creative team which includes staff from Main library that I am proud to join. We will be working to meet the daily challenges that we face.

Directors Report (T. Baggett)

Budget:

- Budget meeting was held on Wednesday, March 14. We will hear from the County Manager's office regarding next steps and whether a presentation is needed with the Commissioners.

Bragtown:

- The Bragtown location remains closed. Outreach services are being provided in the neighborhood. Repairs will include bringing the building up to code, with an approximate 9 month turnaround. Investigation is underway to determine whether an expansion is possible since construction is required. This could take an estimated 15-16 months longer.

Library Health Report (K. Makens)

The comparison chart illustrated the difference in several statistics between Forsyth County and Durham County the last year before closing their main library for renovation.

Marketing (S. Bonestell)

Ms. Bonestell was not in attendance but her report was submitted.

Report of Officers, Boards, & Committees Art Committee (M. Biswas)

A report was not given at this time.

Board Development & Evaluation (D. Trembath)

An update was provided regarding committee members.

IT Committee (D. Trembath, S. Chambers)

A report was not given at this time.

Policies (M. Kimathi, P. Harris)

A meeting will be held in April to review policies.

Advocacy (M. Kimathi)

A report was not given at this time.

Special Reports

Friends (M. Burton)

The Friends discussed the contract that governs the awarding of funds for events. A total of \$11,152 will fund six initiatives this year.

National Library Workers' Day is in April. Cookies will be purchased by the Friends and delivered to staff. The next Friends book sale will be held March 17-18.

Foundation

The March meeting was cancelled due to inclement weather and will be rescheduled in the coming weeks.

Old Business

Calendar review

Ms. Trembath initially created a BOT calendar through Google Docs, but it is no longer allowed due to DCO security reasons. OneDrive is an acceptable substitute.

Action Items

Ms. Trembath suggested a review of action items at the conclusion of each meeting followed by circulating to board members the following day.

Mr. Harris will draft a letter in support of positions for budget meeting.

Board Vacancy – Vote must be tabled to May 17 meeting due to lack of quorum.

Adjourned at 8:19 pm