

DURHAM COUNTY LIBRARY BOARD OF TRUSTEES
Thursday, May 16, 2019 6-8 p.m.
Southwest Regional Library, 3605 Shannon Road

CALL TO ORDER

Chair Sandra Chambers called the meeting to order at 6:05 p.m.

Present: Mrinmay Biswas, Sandra Chambers, Phillip Harris, Meli Kimathi, Hank Kinsley, Camilla Meek, Willis Whichard

Friends Liaison: Michelle Burton

Staff: Tammy Baggett, Terry B. Hill, Ruth Link, Anita Robinson

Absent: Luis Olivieri-Robert

Absent: James Hill – Board of County Commissioners Liaison

PUBLIC COMMENTS

There were no public comments.

I. APPROVAL OF MINUTES

Motion to approve March minutes: S. Chambers Second: P. Harris

Motion passed unanimously.

II. PRESENTATION OF LIBRARY RESOURCE

Sensory Pop-up Room (R. Link)

Old Business

Babar book issue: Discussion ensues among board members.

Motion to approve Reconsideration Committee's decision: P. Harris Second: W. Whichard

For: 5 votes

Against: 0 votes

Abstained: 2 votes

New Business

Policy Review (T. Hill)

Group Visits

Gifts

Meeting Room

- proposed change to “accept” from “accepts” in D.

Community Information

- proposed substitution of “property” for “buildings” in A.

Durham County Library User Guidelines [fka Courteous Conduct Policy]

- proposed addition of “while on library premises” to “Personal Behavior and Conduct”

- proposed combination of C., D., and F., from Courteous Conduct Policy, at end

Resources Selection

Technology Policy

- proposed revisit to language around “personal storage media”

- proposed edit to “Courteous Conduct Policy” referenced under “Appendices”

Unattended Child Policy

- proposed inclusion of “caregiver” alongside “parent/guardian”

- proposed clarification of parent/guardian required age 18 or older

Registration Policy

Circulation Fee Policy

Vulnerable Person Policy [previously titled Vulnerable Adult Policy]

- proposed addition of definition of “vulnerable person” to correspond to “*” in A.

- proposed consistency in use of term “vulnerable person” in place of “vulnerable adult”

Co-Sponsored Programs Policy

- proposed consistency in use of “Library” as opposed to “library”

Selection of Officers (S. Chambers)

A motion to re-elect the Chair and Vice Chair was made, seconded, and unanimously approved.

Secretary Meli Kimathi chooses not to continue in the role. Motion from W. Whichard to delay decision on Secretary until July BOT Meeting. Motion passed.

REPORTS FROM LIBRARY STAFF

Director's Report (T. Baggett)

Bragtown is moving forward with reopening; interior repairs will be started this fiscal year and opening will occur by next school year. County manager's budget announced recently, included 11 new DCL positions; 10 at Main Library and one dedicated Bookmobile driver. Staff Development Day was held on Wednesday, May 15. Main is on schedule: NC Collection, Maker Lab, and items in Duke storage will be the first to move in in December. Opening is still slated for Spring 2020, with no further specificity.

T. Hill reports on NIH "All of Us" grant, which will fund collection of genetic information from the broader community to study how environment and genetics coalesce to inform health. The funding will increase health information literacy throughout the community. The amounts are \$61,000 last fiscal year and \$51,000 in the current fiscal year. A staff member has been hired. Ms. Fennell, North Regional manager, hosted a program for people who have experienced amputations to be able to move better, which has yielded a success story.

The artist who will create the exterior public piece for Main has been selected, but not announced.

Health Report (T. Baggett)

The Edge report was distributed prior to the meeting. Mr. Biswas asks a question about the Edge report and what we do next with this info. Ms. Baggett responds that we are already in the top 10 and doing great work, and that the goal is just to maintain this.

Communication Report (T. Baggett)

No report was given at this time.

Advocacy Report (W. Whichard)

The Save-the-Date will be sent out by July 1. Breakfast will be held at 8:30 a.m. on October 11 at North Regional Library.

Art Committee (M. Biswas)

Committee has been meeting regularly and is now actively seeking artist submissions.

Currently there is an exhibit at Southwest until June, commemorating the 150th Anniversary of the City of Durham. An additional exhibit will go up in July.

Board Development & Evaluation Committee (H. Kinsley)

No report was given at this time.

Policy Committee (T. Hill)

No report was given at this time.

SPECIAL REPORTS

Friends of Durham County Library Report (M. Burton)

Friends are seeking 5 new board members. M. Burton is leaving her position to assume the role of President of the Durham Association of Educators (DAE).

Durham County Library Foundation Report (T. Baggett)

No report was given at this time.

Action Items (M. Kimathi)

- Consider willingness to serve as Secretary
- Consider skills we would like to have on the Board

ADJOURNMENT

A motion was made to adjourn: Motion: Ms. Kimathi Second: Mr. Whichard
The meeting adjourned at 8:32 p.m.