

DURHAM COUNTY LIBRARY BOARD OF TRUSTEES
THURSDAY, JANUARY 20, 2022
6:00 p.m.
VIA ZOOM CALL

CALL TO ORDER

Chair Sandra Chambers called the meeting to order at 6:07 p.m.

Present: Mrinmay Biswas, Michael Case, Sandra Chambers, Miguel Jackson, Katie Kaefer, Hank Kinsley, Luis Olivieri-Robert, Willis Whichard

Friends Liaison: Joel Lerner

Absent: Camilla Meek

Staff: Tammy Baggett, Anita Robinson

PUBLIC COMMENTS

No comments were made.

I. APPROVAL OF MINUTES

Motion to approve November minutes: W. Whichard Second: M. Case
Minutes approved unanimously.

II. OLD BUSINESS

BOT Bylaws Discussion (S. Chambers and W. Whichard)

Mr. Whichard reviewed revised bylaws. Commentary has been placed where changes have been made.

Commentary should be kept by library staff for future reference. It is not necessary to include commentary in revised bylaws. Provision should be added to reflect when it was adopted.

Motion to accept revision of bylaws as set forth in document set forth to board today.

A copy of the bylaws, as revised and approved, is attached to these minutes and incorporated herein by reference. W. Whichard Seconded: L. Olivieri-Robert.

Motion passed unanimously.

III. NEW BUSINESS

Communication Report

The communication report was distributed to board members prior to meeting.

Advocacy Report (W. Whichard)

Advocacy Committee has not met. Committee will not plan to meet at this time. Mr. Whichard has considered forwarding a statistics report to Commissioners as an advocacy effort.

Art Committee (M. Biswas)

Committee has not met. A report was not given at this time.

Board Development & Evaluation Committee (H. Kinsley)

Board Development & Evaluation Committee has not met at this time. Committee will continue to gather plans on a retreat to possibly be held in 2022.

SPECIAL REPORTS

Durham County Library Foundation Report (S. Chambers)

The Foundation met last week. Funding for grant programs for the year was discussed, which included Saturday Family Fun Hour; Tweens Gaming and Fun Hour; a panel titled Women Run Durham; and Digging Seeds Durham program. A flyer is forthcoming.

Library Fest will be held April 2022. More information detailing authors will be shared at a later time.

Friends of the Library (J. Lerner)

The Friends generated a profit from sales for the second month. They are running a 20% off sale. Friends continue to coordinate a full publicity campaign to present to the board in February. DVD pop-up sale was postponed due to increase in pandemic numbers. The budget for their fiscal year which began on January 1, 2022 was approved. Funding was set aside as a line-item for library funding. The previous year the Friends were unable to budget for library funding.

Library Reports (T. Baggett)

Budget is currently in process, and a meeting will be held with Ms. Chambers and Mr. Kinsley for discussion. There will be an opportunity for funding requests for library.

Safety measures have been changed due to Omicron variant. Meeting room capacity is limited to half the original numbers. Masks are required to be worn entire time room is occupied.

Programs continue to be held virtually until determined it is appropriate to return to in-person programming.

Ms. Baggett shared general location statistics and these are attached to the January 2022 minutes.

Action Items (A. Robinson)

- If you are interested in a tour of Main, please contact Ms. Robinson to schedule.
- Ms. Robinson will schedule a budget meeting between Ms. Baggett, Ms. Chambers and Mr. Kinsley.
- General Location Statistics will be compared quarterly.
- Please forward specific items to be included in health reports to Ms. Baggett.

ADJOURNMENT

A motion was made to adjourn: H. Kinsley Second: L. Olivieri-Robert

The next meeting will be held February 17, 2022.

The meeting adjourned at 7:03 pm.