

**DURHAM COUNTY LIBRARY BOARD OF TRUSTEES**  
**THURSDAY, JUNE 16, 2022**  
**6:00 p.m.**  
**VIA ZOOM CALL**

**CALL TO ORDER**

Chair Sandra Chambers called the meeting to order at 6:01 p.m.

Present: Mrinmay Biwas, Michael Case, Sandra Chambers, Miguel Jackson, Hank Kinsley, Luis Olivieri-Robert, Camilla Meek, Willis Whichard

Absent: Katie Kaefer

Staff: Tammy Baggett, Stephanie Fennell, Danielle Johnson, Anita Robinson, LaShaunda Rogers, Ciera Williams

**PUBLIC COMMENTS**

No comments were made.

**I. APPROVAL OF MINUTES**

Motion to approve May minutes: W. Whichard Second: H. Kinsley  
Minutes approved unanimously.

**II. OLD BUSINESS**

No old business at this time.

**Teen Advisory Board Presentation (D. Johnson, L. Rogers, C. Williams)**

The Teen Advisory Board was created through a collaboration with Duke students. It is the official teen volunteer program for Durham County Library which allows teens an opportunity to serve at their home library location and assist with programming. Teens receive monthly newsletters and meet quarterly. Future goals include focus-group-style assessments; incorporating volunteering; establishing youth-directed goals; having system-wide quarterly meetings; developing a regular budget; and allowing members to assist, plan and facilitate programs.

**Library Policies Review (S. Fennell)**

Library policies were reviewed by the board and changes were made as needed for approval.

Motion made to approve policies with changes: W. Whichard Second: C. Meek

Motion approved unanimously.

**Committee Updates (S. Chambers)**

**Advocacy Report (W. Whichard)**

Advocacy Committee has not met.

**Art Committee (M. Biswas)**

Art Committee has not met. A report was not given at this time.

**Board Development & Evaluation Committee (H. Kinsley)**

Board Development & Evaluation Committee has not met at this time. Committee will meet next week with focus on new trustee orientation.

**SPECIAL REPORTS**

**Durham County Library Foundation Report (S. Chambers)**

Foundation did not meet in June and will be on break during the summer.

**Friends of the Library (J. Lerner)**

Mr. Lerner’s term is expiring in June. Monica Tillman-Dewitt will begin serving in liaison role at the next BOT meeting. Officers were elected for next year. Jane Kuhar will continue to serve as president, and Mr. Lerner will begin a new role as vice-president. He will also work with the Foundation as Liaison to the Friends.

The Friends held a second live book sale last Friday and Saturday. A total of \$6,600 was generated between sales and new membership sign-ups. May was a profitable month for the Friends.

The Friends continue to seek partnerships and increase their social media presence.

Three board members’ terms have expired and there are three new board members in addition to five new members. Friends are considering an in-person orientation.

The library has offered the Friends excess shelving which will provide additional book capacity.

**Library Reports (T. Baggett)**

Stanford L. Warren visioning sessions were held Wednesday, June 8 at 12:00 noon and 6:00 pm. Details will be shared when an additional session is scheduled.

Summer Learning – each location will provide individual events.

**BOT Application Update (A. Robinson)**

Ms. Robinson provided updates on vacancy applications and timeline process for recommendations and appointments.

**Action Items (A. Robinson)**

- Ms. Baggett will forward Library Fest report and board will discuss at August meeting.
- Ms. Baggett will invite Sara Stephens to August meeting to give updates on Library Fest.
- Ms. Robinson will follow up with Clerk’s office for clarification on vacancy applications.
- The Nominating Committee (Ms. Chambers, Mr. Whichard, and Ms. Meek) will meet in July to discuss vacancy applications.
- Ms. Robinson will check with Clerk’s Office to determine County Commissioners meeting schedule for July and August.
- The board will meet in-person in August.

**ADJOURNMENT**

A motion was made to adjourn: W. Whichard Second: C. Meek  
The next meeting will be held August 18, 2022 at Main Library.  
The meeting adjourned at 8:26 pm.