

**DURHAM COUNTY LIBRARY BOARD OF TRUSTEES**  
**THURSDAY, OCTOBER 19, 2023**  
**6:00 p.m.**  
**MAIN LIBRARY**

**CALL TO ORDER**

Chair Hank Kinsley called the meeting to order at 6:01 p.m.

Present: Aquaris Anderson, Tracy Jackson, Hank Kinsley, Ann McLain, Tal Matalon, Carl Newman, kynita stringer-stanback, Miranda Straubel, Willis Whichard

Friends Liaison Kathy Jackson

Staff: Tammy Baggett, Anita Robinson

Guests: Leona Whichard

**PUBLIC COMMENTS**

There were no public comments.

**I. APPROVAL OF MINUTES**

Motion to approve September minutes: W. Whichard Second: T. Matalon  
Minutes approved with corrections unanimously.

**II. OLD BUSINESS**

Advocacy Breakfast – Advocacy breakfast details discussed. Ms. Robinson will forward a reminder email to invitees. Once the information has been received the committee will meet and decide by Friday, November 3.

Board Retreat – The retreat will be held Thursday, January 18. Mr. Kinsley reviewed the draft retreat agenda and Ms. Baggett shared potential speakers for the retreat. The board was in agreement.

**III. NEW BUSINESS**

Trustees Award – Nominations are currently open to all staff members. Nominations are accepted until Tuesday, October 31.

Welcome new board member Tracy Jackson.

**Committee Updates (W. Whichard)**

Advocacy Report breakfast details were discussed earlier in the meeting. The event is scheduled at Main for Wednesday, November 15 at 8:30 am.

**Board Development & Evaluation Committee (H. Kinsley)**

The Board Development Committee continues planning for BOT retreat scheduled for Thursday, January 18, 2024.

**SPECIAL REPORTS**

**Durham County Library Foundation Report (W. Whichard)**

The Foundation has not met, however there are designated tasks for board members to cultivate new donors.

**Friends of the Library (K. Jackson)**

Friends of the Library will hold a holiday wrap-up at Main Library Saturday, November 18 11:00 am – 3:00 pm. An in-person sale will be held at the Friends’ store Friday, December 1 and Saturday, December 2.

**Library Reports (T. Baggett)**

County IS&T has merged departments and Library IT will work under IS&T.

Ms. Baggett attended NCLA in Winston-Salem, North Carolina the week of October 16.

Presentation at Thursday, November 16 BOT meeting - Sandra Lovely will provide a CIP update and Lauren Panny will present A history of Durham County Library.

**Stanford L. Warren** - opening date has been delayed to potentially August or September 2024.

**East Regional**

The Adult Services Unit partnered with the Durham County Board of Elections to host a workshop on the new Voter ID Law. The workshop not only explained the new law and allowed customers to ask questions, but there was time at the end for customers to register to vote AND acquire the required identification they would need for the upcoming elections.

Been working with Board of Elections for voter ID.

**North Regional**

New Voter ID Law Information Session & Registration - The Durham Board of Elections hosted an informational session concerning the new photo ID requirements. This program discussed the different types of acceptable IDs, provided information on reasonable impediments to showing an ID when voting, and answered any questions voters had about their IDs.

National Voter Registration Day at North Regional - In celebration of National Voter Registration Day on Tuesday, September 19 North Regional Library hosted the non-partisan campaign, You Can Vote!

**North Carolina Collection**

The NCC was awarded \$7,500 by the Durham Library Foundation for a digitization grant. This grant will support the re-formatting of A/V materials including films, tapes, and sound recordings from archival collections.

The staff is currently prepping materials for re-formatting. Digitization work is expected to commence in January 2024.

**Action Items**

- Ms. Robinson will send a reminder invitation to invitees on Friday, October 20 to extend RSVPs to November 1.
- Ms. Robinson will contact Clerk Monica Wallace to include advocacy breakfast on calendar.
- Ms. Robinson will communicate the final RSVP tally to Mr. Whichard.

**ADJOURNMENT**

A motion was made to adjourn: k. stringer-stanback Second: A. McLain

The next meeting will be held Thursday, November 19 at Main Library.  
The meeting adjourned at 7:02 pm.